

CARTERET COUNTY – BEAUFORT AIRPORT AUTHORITY MINUTES

REGULAR MEETING

OCTOBER 27, 2022

Members Present: John Floyd, Jimmy Falwell, Dean Graham, Bucky Oliver, Robin Comer

Members Absent: Randy Ramsey

Others Present: Jesse Vinson, Airport Manager, Janie Mason, Airport Business Manager, Chad Noble, FBO, Anthony Held, Building & Grounds, Patrick Joyce, Former Board Member

A quorum was established.

Call to Order:

John Floyd called the meeting to order and led the Pledge of Allegiance.

John Floyd read the conflict-of-interest statement. No conflicts of interest were noted.

Special Presentation:

On behalf of the Board and Airport Staff, Jesse Vinson presented Patrick Joyce with an award thanking him for his service to the Carteret County-Beaufort Airport Authority as a Board Member and for all of his work here at the airport.

Mr. Floyd asked for a motion to approve the agenda. Mr. Oliver asked that it be discussed about electing officers and assigning committees and asked that at the appropriate time he would like to give an update from some of the previous members of the Board. Those items were added to New Business on the agenda. With those items added Mr. Floyd asked for a motion to approve the agenda. Mr. Oliver made that motion and Mr. Graham seconded it. It passed unanimously.

Mr. Floyd asked for a motion to approve the consent agenda as presented. A motion to approve the consent agenda. It was seconded and passed unanimously.

There was no public comment.

Mr. Floyd said that he did not have anything pressing to report in a Chairmans report.

Old Business

Susan Cohen from UNC Chapel Hill, Institute for the Environment spoke with the Board about NOAA Effects of Sea Level Rise Program. The Board gave them permission to put a plan together but that the Board has no obligation at this time. This does not include any actual grading, replanting, etc. – just gathering data and putting a conceptual plan together. Susan said they would follow up and would like to set up a time after the first of the year to come back and show the Board data and some of the modeling.

Talbert & Bright Update – Randy Fender

Fuel Farm – One year warranty items. Sunland is supposed to be looking at getting these things completed. Randy is optimistic that in the next month those items will be completed.

T-Hangar and Taxilanes – The punch list items have been completed. The emergency responder radio system. The design has been completed, approved, and ordered. We are waiting for a date on the panels. The antennas should be installed soon and then just the custom designed repeaters will be left to complete. Randy stated that the project should come in under budget.

Runway 321 Rehab Project – Comments from the State have been received and Randy will be reviewing them this month. Work authorization amendment was approved by the Airport and has been sent to the DOA. We have received comments from the DOA and have gone back and forth and have received concurrence from the DOA. An independent fee estimate has to be done due to it being over \$100,000.00. All IFE documents have been sent to the State.

It was suggested that a work session be scheduled with the Board and representative from Trader to familiarize everyone with the Runway Expansion Project Plan.

Taxilane Widening Job – first bid opening was October 12th, but we only received two bids. You must have three bids at the first opening, or it must be advertised again due to State procurement law. Those were returned and advertised again. Bid opening was October 26th and there were two bidders. Trader Construction and Sunland Builders. The bids were analyzed, and Trader Construction was the low bidder. Hopefully looking at December to start.

A motion was made by Mr. Oliver to accept the bid for the Taxilane Widening Job by Trader Construction. It was seconded and passed unanimously.

Project Little Fish – Hangar 75 Site work – 90% submission has been sent to the State – there was one comment which was addressed the same day received. This will be advertised for bid this Sunday and a Prebid will be November 10th – Bid opening will be December 6th. Hopefully looking at early spring construction.

Loughton Property – Scoping meeting with DEQ. Jesse Vinson and Janie Mason attended in Wilmington. We got good guidance from the State and are looking at alternatives for the property.

New Business

Budget Amendments were discussed. Mr. Comer made a motion to approve, and Mr. Oliver seconded. It passed unanimously.

Fencing quotes were discussed. We had three estimates submitted. Coastal Fence, Seegars Fence and Fences Unlimited. Coastal Fence was the low bidder. Mr. Oliver made a motion to approve that Coastal Fence bid be approved provided our Engineer approves the working drawings design. Mr. Graham seconded the motion and it passed unanimously.

Mr. Oliver addressed the Board and said that he thinks that election of officers needs to be addressed and Committees established. He stated that the County Commissioners are depending on the Board to make some significant differences in the sustainability of the airport and the Board needs to start working on the budget. It was decided that Officers would be elected at the December 1st meeting.

Mr. Oliver said he had taken it upon himself to speak to the previous Board Members through one of them as spokesman to the group and he wanted to share that his goal was to be a good listener and to let them know through the spokesperson that all our interests are the same and that our interests are in the best interest of the airport and growth of the airport and he got a very strong, clear message back that that is their interest also. He said there were some suggestions made that Mr. Oliver took note of for example of collaboration of close-by towns. Mr. Oliver said he wanted to report, in his opinion, that at least at the present time the current Board has the support of the previous Board members as long as they do their job right. Mr. Oliver said he told them that it was the Board's individual intent to do their jobs well. He said that he communicated to the group through a spokesperson on several occasions, so they had time to think about it. He reported that he is hopeful that the strain is somewhat behind us. Mr. Oliver said he was delighted to hear this. Other Board members indicated that they were pleased as well. Mr. Oliver said there are no guarantees in life but at least there was an olive branch handed back and forth. Mr. Floyd said that was encouraging and hopefully it was something that we could learn from and move forward and motivate the mission of the Board.

Rules, Regulations and Minimum Standards are being worked on diligently. We are hoping to have them out to everyone for final review soon and approval at the December 1st meeting.

Mr. Comer made the motion to go into closed session. It was seconded by Mr. Falwell. It passed unanimously.

Mr. Graham made the motion to come out of closed session. It was seconded by Mr. Comer and passed unanimously.

A motion was made to adjourn the meeting by Mr. Comer and seconded by Mr. Falwell. It passed unanimously.

Minutes prepared by: Janie Mason